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Tel: 013 766 5429

The General Secretary  
South African Principals' Association  
Mpumalanga Provincial Office

Email: nevernthane@gmail.com

Attention: Pastor Never Nthane

## **REQUEST FOR PERMISSION TO GRANT SCHOOL PRINCIPALS AND DEPUTIES TO ATTEND 2024 PROFESSIONAL DEVELOPMENT PROGRAMS THAT ARE ORGANIZED BY SAPA**

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Your request for permission received in a letter dated 22 February 2024, is hereby acknowledged.

The requested permission for the school principals and deputies that SAPA still has to identify or confirm as attendees is granted in terms of Chapter H, paragraph H.11 of the Personnel Administration Measures (PAM) for the following scheduled activities:

1. School Management Lunch Seminar at Ndalo Lodge in Badplaas, 12 April 2024.
2. Provincial Leaders of Schools Conference at ANEW Lodge Nelspruit, 19-20 July 2024.
3. SAPA National Conference at Emperor's Palace, 12-14 September 2024.

The secretariat and leadership of SAPA should therefore take responsibility to ensure that schools are not left without management and secondly to ensure that none of the participants would have exceeded the 3 working days per leave cycle on reasons of having attended some if not all of the SAPA events as scheduled above.

Kind regards

**MRS LH MOYANE**  
**HEAD: EDUCATION**

DATE 28 / 03 / 2024

Moyo H (President)  
Moses Mnisi High School  
Cell: 082 862 0207



**SAPA**  
South African Principals' Association  
Affirming School Leaders

Nthane N (Secretary)  
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Head of Department  
Mrs Lucy Moyane  
Mpumalanga department of education

From: Sapa Mpumalanga Office

Date: 22 Feb. 24

By email: [l.moyane@mpuedu.gov.za](mailto:l.moyane@mpuedu.gov.za)

**Subject: Request for permission to grant School principals and Deputies to attend 2024 professional development programs that are organised by SAPA**

1. The above matter bears reference
2. This letter serves to update your office about the programs of South African Principals Association in the province for 2024
  - 2.1 SAPA is a professional group for Principals and Deputy Principals affirming management and leadership skills.
  - 2.2 A national association active in all nine provinces, interacting at Circuits, District, Provincial, National and international levels
3. **We further request your office to grant permission to all principals and deputies to attend this scheduled development programs for 2024 :**
  - 3.1 April 12, School management lunch seminar @Ndalo Lodge Badplaas
  - 3.2 July 19-20, Provincial leaders of Schools conference @Anew Lodge Nelspruit
  - 3.3 September 12-14, SAPA National Conference @Emperor's palace Gauteng
4. Your positive support is always appreciated

Yours in quality and professional leadership

Pastor Never Nthane (General Secretary)